

## Information clause regarding the processing of personal data of authors / co-authors of scientific articles submitted and published in Acta Innovations

Fulfilling the information obligation resulting from the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (Journal of Laws L 119/1, 4/05/2016), hereinafter referred to as the "GDPR", the Pro-Akademia Research and Innovation Center is informing that:

1. The Pro-Akademia Research and Innovation Center association with headquarters in Konstancinów Łódzki, at Innowacyjna 9/11, entered into the register of associations of the National Court Register under number 0000171789 (registration court: District Court for Łódź-Śródmieście in Lodz, 20th Economic Division of the National Court Register), NIP number: 7281919068, REGON number: 471342017, hereinafter referred to as the "**Administrator**" is the administrator of your personal data.
2. The Administrator can be contacted by letter at the address indicated above or by e-mail at: proakademia@proakademia.eu.
3. Your personal data is processed for the purpose of:
  - a) concluding and performing a contract for the publication of a scientific article - the legal basis for this processing is art. 6 sec. 1 letter b of the GDPR (i.e. processing your personal data is necessary to take action at the request of the data subject prior to concluding a contract or processing the personal data is necessary for the performance of a contract to which the data subject is a party),
  - b) implementing the Administrator's legitimate interest, which is the possible determination, investigation or defense against claims related to the concluded contract - the legal basis for this processing is art. 6 sec. 1 letter f) GDPR (i.e. the processing of personal data is necessary for the purposes of the legitimate interests pursued by the Administrator),
  - c) registering DOI (Digital Object Identifiers) for articles at www.crossref.org - the legal basis for this processing is art. 9 sec. 2 letter a) of the GDPR (consent to the processing of personal data),
  - d) increasing the citation of articles by placing articles or bibliographic details related to them in external databases and bibliographic portals operated by external entities, including PBN, Index Copernicus, DOAJ, ERIH+, BazEkon, CEEOL, OAJI - the legal basis for this processing is Art. 9 sec. 2 letter a) of the GDPR (consent to the processing of personal data).
4. In relation to the purposes of processing indicated in par. 3 letters c) and d) above, you may withdraw your consent in any form at any time. However, such withdrawal of consent does not affect the lawfulness of the processing that was carried out before the consent was withdrawn.
5. The data may be transferred only to: authorized employees and associates of the Administrator, an entity providing accounting and settlement services to the Administrator, an entity providing translation services, the Ministry of Science and Higher Education, e-mail hosting services, an entity providing IT services, the CrossRef organization, external administrators of bibliographic databases, an entity providing legal services, and if required by law, also public administration authorities.
6. Your personal data will be transferred to a third country, namely to the United States. The administrator ensured an adequate level of protection of the transferred personal data, as he concluded an agreement with CrossRef, in accordance with standard data protection clauses adopted by the European Commission, by accepting the terms of membership.
7. Your personal data will be processed:
  - for the purpose indicated in point 3 letter a) - for the conclusion period and duration of the contract.
  - for the purpose indicated in point 3 letter b) - until the claims related to the concluded contract are time-barred
  - for the purpose indicated in point 3 letters c) and d) - until the you withdraw your consent.
8. You have the right to access your personal data, receive a copy of it, request rectification of your data, request its deletion (in the event of the situations described in Article 17 of the GDPR) or

restricting processing, and - if the processing takes place in an automated manner - the right to transfer your data.

9. What is more, you also have the right to object to the Administrator against the processing of your data in order to implement the Administrator's legitimate interest. In such a situation, the Administrator will cease to process the data, unless he demonstrates the existence of valid legitimate grounds for processing, overriding your interests, rights and freedoms, or proves that it is necessary for him to establish, investigate or defend against claims.

10. Any person may also lodge a complaint with the President of the Personal Data Protection Office, if they believe that the processing violates the law.

11. Providing personal data at the stage of concluding the contract is voluntary (it is not a statutory or contractual requirement), but a failure to provide it prevents the conclusion of this contract.

12. The Administrator will not make decisions based solely on automated processing, including in the form of profiling.